

Minutes of the regular meeting of the Council of the R.M. of Montrose No. 315 held Thursday the 12th day of September, 2013 in the Municipal Council Meeting Room at Donavon, Saskatchewan.

Present: Reeve - Murray Purcell, Councillor Division 1 - Dennis Goll, Councillor Division 2 - Robert Haugen, Councillor Division 3 - Greg Anderson, Councillor Division 4 - Tim Kuiack, Councillor Division 5 - Maylene Starling and Administrator - Ray French.

Delegates: John Loewy and Public Works Superintendent - Daryl Ogilvie.

Visitors: None attended.

Call to Order:

A quorum being present, Reeve Murray Purcell called the meeting to order at 9:03 a.m.

Agenda:

152/2013 Purcell: That the agenda be amended by adding the following:

SAMA email responding to RM council's suggested residential land values; Brad Rice emails concerning a large hole located on a property in Donavon and the drainage of water affecting the operation of his septic field; Robert Haugen's invoice for council indemnity; Assistant Administrator's disability; RM web site; RM policy manual; RM speed bylaw; Five year capital budget; New mower purchase, Highway mowing, 2013 compensation for employees; Internal Control; Committee meetings for long term planning; Streetlights in Swanson and auditor's request for council's response to 'administrator's concerns to the auditor'. Carried

Agenda:

153/2013 Purcell: That the agenda be adopted as amended. Carried

Minutes:

154/2013 Anderson: That the minutes of the regular meeting of council held on Aug. 8, 2013 be corrected by removing "and the Public Works Superintendent" from resolution number 148/2013. Carried

Minutes:

155/2013 Haugen: That the minutes of the regular meeting of council held on Aug. 8, 2013 be approved as corrected. Carried

Permit:

156/2013 Kuiack: That development permit application number 2013-015, for a single family detached home, be approved subject to the applicant obtaining any other permits or approvals required according to other municipal, provincial and federal legislation and providing a copy of the permit or approval to the municipality. Carried

Permits:

157/2013 Kuiack: That all development permit applications include a permit number from the Saskatoon Health Region for all septic systems associated with the application. Carried

Consolidation:

158/2013 Goll: That the application to consolidate the E1/2 of LSDs 4 and 5-1-32-7-W3 and the W1/2 of LSDs 4 and 5-1-32-7-W3 into one parcel be approved. Carried

Benefits Plan:

159/2013 Starling: That the municipality make application to participate in the SARM Benefits Plan for the year 2014 for the municipal employees, elected and appointed officials. Carried

Residential Land Values:

160/2013 Anderson: That council approve staying with the suggestions for residential land values sent to SAMA on Sept. 6, 2013. Carried

Order:

161/2013 Starling: That the municipality order that the excavation located on Lot 20, Block 3, Plan G502 be filled and the work completed by Sept. 30, 2013. Carried

Reeve Murray Purcell called a break in the meeting at 10:25 a.m.

Reeve Murray Purcell called the meeting to order again at 10:40 a.m.

Public Works Superintendent's Report:

Daryl Ogilvie presented a written report which is attached to the minutes and attended the meeting to discuss his report with council.

The Public Works Superintendent was asked by council to perform the following action items:

- inform RM police of new speed signs installed
- install 50k signs
- submit holiday request for holidays
- talk to ratepayer about dust control
- copy of waiver to be given to ratepayer
- price for streetlight in Swanson for next meeting
- supply initial numbers for 5 year capital plan.

Mower:

162/2013 Haugen: That the municipality order a new fifteen foot mower and flex arm from Flaman Sales with delivery on April 30, 2014. Carried

Mowing:

163/2013 Anderson: That the Public Works Superintendent contact the Ministry of Highways to discuss contract mowing. Carried

Gravel:

164/2013 Purcell: That the Public Works Superintendent get pricing from Westland Enterprizes Ltd. for hauling and stockpiling gravel during December 2012 and January 2013. Carried

Potash:

165/2013 Kuiack: That the Public Works Superintendent be given approval to apply seven loads of potash to municipal roads. Carried

Drainage:

166/2013 Anderson: That a drainage swale be installed on Railway Avenue adjacent to Lot 6, Block 2, Plan G400, Donavon, subject to inspection by the Public Works Superintendent and Councillor Tim Kuiack. Carried

Correspondence:

167/2013 Haugen: That the correspondence received be filed. Carried

Statement:

168/2013 Kuiack: That the statement of monthly revenues and expenditures for the period ending August 31, 2013 be accepted as received. Carried

Reeve Murray Purcell called a break in the meeting at 12:20 p.m.

Reeve Murray Purcell called the meeting to order again at 12:35 p.m.

Accounts:

169/2013 Goll: That the list of accounts presented and recommended for payment by the Administrator be approved. Carried

Richard Hale of Brandt Tractor Ltd. attended the meeting at 1:00 p.m.

Official Community Plan and Zoning Bylaw Committee: Councillor Tim Kuiack reported that the draft Official Community Plan Bylaw and draft Zoning Bylaw have been sent to Community Planning for review.

Administrator's Report:

Ray French presented a written report which is attached to the minutes.

The Administrator was asked by council to perform the following action items:

- find out hold up on website and get it up and running
- get details on std and ltd for council

- road haul agreements to be put in place
- date and time for committee of the whole for policy manual review.

Bylaw:

170/2013 Anderson: That Bylaw No. 2013-04, being a bylaw to regulate the speed of vehicles, be read the first time. Carried

Bylaw:

171/2013 Haugen: That Bylaw No. 2013-04, being a bylaw to regulate the speed of vehicles, be read the second time. Carried

Bylaw:

172/2013 Kuiack: That Bylaw No. 2013-04, being a bylaw to regulate the speed of vehicles, be read the third time and be attached to and form a part of the minutes. Carried unanimously

Advertisement:

173/2013 Anderson: That the municipality advertise a part time office position in “The RM Review”, “The Outlook” and on the Saskatoon Job Shop web site. Carried

Road Maintenance Agreements:

174/2013 Anderson: That the municipality set a speed limit of 60 km. per hour as a condition of all road maintenance agreements. Carried

In Camera:

175/2013 Purcell: That council adjourns to meet in-camera to discuss the 2013 compensation for employees. Carried

Reconvene:

176/2013 Purcell: That the regular meeting be reconvened. Carried

Salary:

177/2013 Purcell: That the Administrator’s salary be set at \$72,000.00 for the year 2013 and that extra hours worked during 2013 be taken off by Dec. 31, 2013 or lose them. Carried

Salary:

178/2013 Purcell: That the Public Works Superintendent’s salary be set at \$64,000.00 for the year 2013, that a vehicle be provided for driving to work and that extra hours worked during 2013 be taken off by Dec. 31, 2013 or lose them. Carried

Adjournment:

179/2013 Goll: That the meeting be adjourned. (4:40 p.m.) Carried

Reeve

Administrator