

Minutes of the regular meeting of the Council of the R.M. of Montrose No. 315 held Thursday the 12th day of December, 2013 in the Municipal Council Meeting Room at Donavon, Saskatchewan.

Present: Reeve - Murray Purcell, Councillor Division 4 - Tim Kuiack, Councillor Division 5 – Maylene Starling, Councillor Division 6 - Glen Kearnan and Administrator - Ray French.

Visitors: Crystal Kearnan

Call to Order:

A quorum being present, Reeve Murray Purcell called the meeting to order at 9:15 a.m.

Agenda:

223/2013 Kearnan: That the agenda be amended by adding correspondence from Rudi Dueck and reports from the Occupational Health and Safety committee, Gardiner Dam Emergency Preparedness Plan and Council response for additional information concerning Administrator's concerns presented to Auditor 2012-13.
Carried

Agenda:

224/2013 Kearnan: That the agenda be adopted as amended. Carried

Minutes:

225/2013 Kuiack: That the minutes of the regular meeting of council held on Nov. 7, 2013 be approved.
Carried

Statement:

226/2013 Starling: That the statement of monthly revenues and expenditures for the period ending November 30, 2013 be accepted as received. Carried

Accounts:

227/2013 Kuiack: That the list of accounts presented and recommended for payment by the Administrator be approved. Carried

Accounts:

228/2013 Kearnan: That the council indemnity accounts payable to Murray Purcell, Tim Kuiack and Maylene Starling be approved for payment. Carried

Subdivision:

229/2013 Kuiack: That the application to subdivide the NW7-32-6-W3 into two 80 acre agricultural parcels be approved as permitted uses that conform to the municipal zoning bylaw. Carried

Pipeline:

230/2013 Starling: That the proposed irrigation pipeline crossing the road allowance west of the NW34-32-6-W3 be approved subject to the conditions of the municipal policy manual. Carried

Streetlights:

231/2013 Kuiack: That council decides not to install any new street lights on municipal property. Carried

Membership:

232/2013 Starling: That membership with SARM is approved for 2014. Carried

Fidelity Bond:

233/2013 Starling: That approval is given to increasing the coverage under the SARM Fidelity Bond self-insurance plan to \$200,000. Carried

Subdivision:

234/2013 Kearnan: That the application to subdivide the N1/2 1-32-7-W3 into four 80 acre agricultural parcels be approved as permitted uses that conform to the municipal zoning bylaw. Carried

Bylaw:

235/2013 Kearnan: That the administrator prepare a bylaw to regulate the speed of motor vehicles as per Bylaw No. 2013-5 of the R.M. of Browning No. 34. Carried

Tax Refunds:

236/2013 Kuiack: That approval be given to issue tax refunds corresponding to assessment changes provided by the Saskatchewan Assessment Management Agency as per the attached list. Carried

Reeve Murray Purcell called for a break at 10:40 a.m.

Reeve Murray Purcell called the meeting back to order at 10:45 a.m.

Public Works Superintendent Daryl Ogilvie attended the meeting at 10:45 a.m.

Administrator's Report:

Ray French presented a written report which is attached to the minutes. Ray French discussed his written report and was asked by council to perform the following action items:

- contact neighbouring municipalities to see if CN Railway has submitted a request to include policies in their municipal land use planning documents and provisions in their municipal land use planning regulatory documents
- provide members of council and the public works superintendent with information on the next Human Resources and Public Relations modules of the Municipal Leadership Development Program.

Public Works Superintendent's Report:

Daryl Ogilvie presented a written report which is attached to the minutes. Daryl Ogilvie discussed his written report and was asked by council to perform the following action items:

- provide recommendations for road maintenance procedures for the municipal policy manual.

Public Works Superintendent Daryl Ogilvie left the meeting at 12:15 p.m.

Correspondence:

237/2013 Kuiack: That the correspondence received be filed. Carried

Pest Control Officer Report:

Crystal Kearnan presented a written report which is attached to the minutes. Crystal Kearnan discussed her written report and was asked by council to perform the following action items:

- provide recommendations corresponding to the questions she had in her report.

Fire Chief:

Al Dreher and Travis Loewen attended the meeting at 12:30 p.m. Travis Loewen presented a written update and a two year plan for the fire department which are attached to the minutes.

SARM Director for Division 5 Ron Stevens attended the meeting at 12:45 p.m.

R.M. of Vanscoy No. 345 Foreman Jerome Roberts attended the meeting at 1:00 p.m. to provide the council with information on applying chip seal to pavement. Public Works Superintendent Daryl Ogilvie attended the meeting at 1:10 p.m.

R.M. of Vanscoy No. 345 Foreman Jerome Roberts and Public Works Superintendent Daryl Ogilvie left the meeting at 1:30 p.m.

SARM Director for Division 5 Ron Stevens gave a verbal report on SARM issues. Ron Stevens left the meeting at 1:45 p.m.

Minutes:

238/2013 Kearnan: That the minutes of the Delisle & District Health Council Inc. meetings held October 9th and November 27, 2013 be accepted as received. Carried

Report:

239/2013 Purcell: That the written report from Debbie Rolston for the Wheatland Regional Library be accepted as received. Carried

Report:

240/2013 Kearnan: That the written report from Greg Anderson for the Occupational Health and Safety Committee be accepted as received. Carried

Report:

241/2013 Starling: That the Gardiner Dam Emergency Preparedness Plan be accepted as received. Carried

In-camera:

242/2013 Purcell: That council recess to meet in-camera. Carried

Reconvene:

243/2013 Kearnan: That the regular meeting be reconvened. Carried

Road Construction:

244/2013 Purcell: That an invoice for the construction of the road west of the SW36-32-9-W3 be prepared with the removal of trees set at \$200.00 and that a letter be sent to Rudi Dueck inviting him to attend the next regular meeting on January 9, 2014 to discuss any other issues in the letter received from him. Carried

Letter:

245/2013 Purcell: That the letter to the Administrator with Council's response for additional information concerning Administrator's concerns presented to the Auditor 2012-13 be approved. Carried

Adjournment:

246/2013 Kearnan: That the meeting be adjourned. (2:40 p.m.) Carried

Reeve

Administrator