

Minutes of the regular meeting of the Council of the R.M. of Montrose No. 315 held Thursday the 10th day of April, 2014 in the Municipal Council Meeting Room at Donavon, Saskatchewan.

Present: Reeve Murray Purcell, Councillor for Division 1 - Dennis Goll, Councillor for Division 2 - Robert Haugen, Councillor for Division 3 - Greg Anderson, Councillor for Division 4 - Tim Kuiack, Councillor for Division 6 - Glen Kearnan and Administrator - Ray French.

Visitors: Francis Kinzie and Daniel Lingnau

Call to Order:

A quorum being present, Reeve Murray Purcell called the meeting to order at 9:00 a.m.

Agenda:

59/2014 Purcell: That the agenda be amended by adding the additional correspondence. Carried unanimously

Agenda:

60/2014 Kearnan: That the agenda be adopted as amended. Carried unanimously

Minutes:

61/2014 Anderson: That the minutes of the regular meeting of council held on March 17, 2014 be approved. Carried unanimously

Councillor for Division 5 - Maylene Starling attended the meeting at 9:10 am.

Statement:

62/2014 Haugen: That the statement of monthly revenues and expenditures for the period ending March 31, 2014 be accepted as received. Carried unanimously

Councillor for Division 6 - Glen Kearnan declared an interest in the account from G&C Enterprises.

Accounts:

63/2014 Anderson: That the list of accounts presented and recommended for payment by the Administrator be approved.
Councillor for Division 5 - Maylene Starling wanted it recorded that she was opposed to payment of the MLT account. Carried

Accounts:

64/2014 Anderson: That the other accounts presented and recommended for payment by the Administrator be approved. Carried unanimously

Bursary:

65/2014 Starling: That the municipality provide a \$500.00 bursary to the Delisle Composite School. Carried unanimously

Taxes:

66/2014 Kuiack: That the request received for the cancellation of all tax arrears and interest owing for Lots 28-32, Block 3, Plan G106, Laura and Lots 6-9, Block 9, Plan G106, Laura be rejected and that the property owner be advised that the municipality will be continuing with the tax enforcement process for those properties in six months. Carried unanimously

Audit:

67/2013 Starling: That the Auditor's Report and Financial Statements for December 31, 2013 be accepted as received. Carried unanimously

At 9:50 a.m., Daniel Lingnau withdrew his application for rezoning and left the meeting.

At 9:55 a.m., Francis Kinzie was given the opportunity to speak to council concerning subdivisions.

Rezoning:

68/2014 Anderson: That Daniel Lingnau is allowed to withdraw his rezoning application. Carried unanimously

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Public Works Superintendent's Report:

Daryl Ogilvie attended the meeting at 10:20 a.m. and discussed his written report which was received by council and is attached to the minutes

Permit:

69/2014 Haugen: Notwithstanding Section 400-3 Road Maintenance Agreements of the municipal policy manual, that council approve Francis Kinzie hauling one thousand cubic yards of gravel during 2014 from the SW17-32-6-W3 to the NE16-34-6-W3 for his own use under the conditions for local haul permits. Carried unanimously

Public Works Superintendent Daryl Ogilvie and Francis Kinzie left the meeting at 10:45 am.

Potash Tax:

70/2014 Goll: That all the municipalities in the Municipal Potash Tax Sharing area be contacted to see if there is interest in having a joint meeting to discuss the decrease in the 2014 Potash Tax Share for municipalities. Carried unanimously

Administrator's Report:

Ray French discussed his written report which was received by council and is attached to the minutes.

Policy:

71/2014 Starling: That Section 803-10 Accounting and Reporting Tangible Capital Assets in the proposed revised policy manual be approved. Carried unanimously

Public Works Superintendent Daryl Ogilvie returned to the meeting at 11:15 am.

Gravelling:

72/2014 Haugen: That Westland Enterprises is hired for the municipality's 2014 gravelling as per the quote received. Carried unanimously

Correspondence:

73/2014 Starling: That the correspondence received be filed. Carried unanimously

Public Works Superintendent Daryl Ogilvie left the meeting at 11:25 am.

Councillor for Division 4 - Tim Kuiack asked council to consider approving the development permit application for Parcel 9, NW16-33-6-W3 prior to the municipality receiving a septic permit number from the Saskatoon Health Region. The Administrator referred council to resolution number 157/2013. Council will consider the application after a septic permit number has been received by the municipality.

OHC:

74/2014 Anderson: That the Occupational Health & Safety Program be approved as received from the committee. Carried unanimously

Open House:

75/2014 Goll: That the Development Committee be authorized to hold an open house for the proposed Official Community Plan bylaw and the proposed Zoning Bylaw. Carried unanimously

Paid Leave:

76/2014 Purcell: That three days paid leave be approved for ^{Daryl Ogilvie} ~~all employees~~ when dealing with a critical or terminal illness in the ^{HSS} ~~employee's~~ immediate family. Carried unanimously
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In-camera:

77/2013 Anderson: That council move to meet in-camera at 11:40 am. Carried unanimously

Administrator Ray French was asked to leave the in-camera meeting at 11:40 am.

Reconvene:

78/2013 Goll: That the regular meeting be reconvened at 11:55 am. Carried unanimously

Policy:

79/2014 Starling: That approval is given to the proposed revised policy manual.

Carried unanimously

Policy:

80/2014 Goll: That council approves the Administrator making recommendations for changes to policy to deal with delegations at council meetings.

Carried unanimously

Administrator Ray French asked council to consider, at this meeting, his request for an increase of \$3,000.00 to his salary for 2014 to correspond to the flat increase approved by SARM's board for 2014. The Reeve Murray Purcell said that council would be evaluating the Administrator and discussing wages at the May council meeting. Administrator Ray French asked if he could be excused from the meeting at 12:05 pm.

Administrator Ray French returned to the meeting at 12:10 pm. The Administrator asked the council to provide, in writing, the evaluation process that was used for 2013 to determine the wages set for the Administrator and the Public Works Superintendent. The Administrator asked the council to provide, in writing, a copy of the evaluation used to set his wage for 2013. The Administrator asked for a written explanation for the delay in completing his evaluation and setting his wage for 2014. The Administrator asked that all employee evaluations be completed by April 15, 2014 and the Administrator's wage set for 2014.

Reeve Murray Purcell set a date and time of April 15, 2014 at 7:00 p.m. for a committee meeting to complete employee evaluations. Administrator Ray French withdrew his request for information and accepted that the employee evaluations would be completed at the committee meeting on April 15, 2014.

Adjournment:

81/2014 Anderson: That the meeting be adjourned. (12:30 p.m.)

Carried unanimously


Reeve


Administrator