

**R.M. OF MONTROSE NO.315
MEETING MINUTES JANUARY 14/2016
HELD IN COUNCIL CHAMBERS AT DONAVON, SASK.**

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|-----------------|--------------------------------|----------------|----------------|---------------|
| PRESENT: | Reeve | Murray Purcell | Division 1 | Dennis Goll |
| | Division 2 | Robert Haugen | Division 3 | Greg Anderson |
| | Division 4 | Tim Kuiack | Division 5 | Joel Abraham |
| | Division 6 | Glen Kearnan | | |
| | Administrator | | Donna Goertzen | |
| | Superintendent of Public Works | | Daryl Ogilvie | |
| | Guests | | Bruce Rouse | |

Meeting was called to order at 8:00 a.m. by Reeve Murray Purcell.

ADENDA: -01/2016 Kearnan: That the agenda be adopted as presented with additions, Road Haul funds, Mediation Board of Saskatchewan Report, OCP Update, Employee and Union considerations. Carried

APPROVAL OF MINUTES:

-02/2016 Abraham: That the minutes of December 1/2015 meeting be accepted with amendment to 229/2015 text change "Superintendent of Public Works" from "Municipal Employees". Carried

BUSINESS ARISING FROM MINUTES:

none

PAYABLES AS RECOMMENDED BY ADMINISTRATOR:

-03/2015 Goll: That Payables for the following: Utilities \$558.15, General Payables \$175,887.00 and Payroll \$20,682.82 be approved as presented. Carried

-04/2016 Kuiack: That December Bank Reconciliation and December Month End Statements be accepted as presented. Carried

Greg Anderson attended meeting at 8:20 a.m.

CORRESPONDENCE:

-05/2016 Anderson: That correspondence be acknowledged and filed as received. Carried

DEVELOPMENT:

-06/2016 Haugen: That application received from Barry R. Friesen requesting to purchase Crown Lease Land NW-06-31-09-W3 and SE-06-31-09-W3; the RM of Montrose No. 315 has no objection and agree to the sale of said lands. Carried

NEW BUSINESS:

-07/2016 Anderson: That Bylaw 2016-01 Council Procedure Bylaw be given first reading. Abstention Goll & Kuiack

-08/2016 Abraham: That Bylaw 2016-01 Council Procedure Bylaw be given second reading. Abstention Goll & Kuiack

-09/2016 Goll: That the Administrator draft a document reflecting access of Municipal documents by the public for the RM Policy Manual. Carried

-10/2016 Kuiack: That council acknowledge Fidelity Bond as present by Administrator. Carried

-11/2016 Anderson: That Council instructs Administrator to deposit funds received from 2015 Road Hauls into a Road Designated Bank Account. Carried

Break called at 10:45 a.m.

Reconvene at 10:55 a.m.

-12/2016 Haugen: That Reeve and Council appoint Debbie Rolston as 2016 RM of Montrose NO. 315 Wheatland Regional Library Rep. Carried

-13/2016 Kuiack: That Reeve and Council appoint Stu Rasmussen as 2016 RM of Montrose No. 315 Weed Inspector. Carried

REPORTS: PEST CONTROL OFFICER

-14/2016 Anderson: That municipality offer this position as a contract to existing RM Maintenance Staff. Carried

Break called at 11:20 a.m.

Reconvene at 11:30 a.m.

FIRE DEPARTMENT REPORT

-15/2015 Purcell: That all emergency vehicles shall have immediate exit access from Fire Hall. Carried

-16/2016 Kuiack: That Fire Department Report written report forming part of the minutes be accepted as presented. Carried

ADMINISTRATORS REPORT

-17/2016 Haugen: That the Administrators Report forming part of the minutes be accepted as presented. Carried

FOREMAN REPORT

-18/2016 Anderson: That Council approve Road Repair SW-31-32-09-W3. Carried

-19/2016 Kuiack: That the Superintendent of Public Works Report forming part of the minutes be accepted as presented. Carried

IN CAMERA: -Reeve and Council went in camera at 12:40 p.m.

OUT OF CAMERA:

-Reeve and Council came out of camera at 1:20 p.m.

-20/2016 Purcell: That the annual salary for Administrator Goertzen be increase 3% from a salary of \$50,000.00 in 2015 to \$51,500.00 for the 2016 year with a yearend bonus of \$1,000.00. Carried

-21/2016 Purcell: That the annual Salary for Superintendent of Public Works be increased 2.6% from a salary of \$66,000.00 in 2015 to \$67,725.00 for 2016 year with a yearend bonus of \$1,000.00. Carried.

NEXT MEETING:

Next to be held February 11/2016 in Council Chambers.

ADJOURNMENT:

-22/2016 Haugen: That the meeting be adjourned at 1:30 p.m.

REEVE

ADMINISTRATOR