

R.M. OF MONTROSE NO. 315  
REGULAR MEETING MINUTES December 13, 2018

Meeting was held in the Council Chambers of the RM of Montrose No. 315 in Donavon, SK.

**PRESENT:** Reeve Murray Purcell  
Division 1 Shelby Corey  
Division 2 Robert Haugen  
Division 4 Tim Kuiack  
Division 5 Joel Abraham  
Division 6 Glen Kearnan

Administrator: Desiree Bouvier  
Foreman: Blaine Norris

Absent: Division 3 Greg Anderson

**Meeting was called to order at 9:00 AM by Reeve Purcell**

314/2018 Haugen: That the agenda be adopted with the additions to New Business Items h. Wheatland Library - funding request; i. Kishchuk – tax abatement; j. Transfer of funds to savings; k. Transfer to Reserves; l. Ed Moyer; m. Administration – remuneration; Financials – item b. Edit list for December amend to \$15,276.03.

Carried

315/2018 Corey: That the minutes of the Regular Meeting of November 8, 2018 be adopted as presented.

Carried

316/2018 Kuiack: That we approve the accounts paid Cheque Nos. 18660-18691 totaling \$76,908.73.

Carried

317/2018 Kearnan: That we approve the Edit List (December Invoices) in the amount of \$15,276.03.

Carried

318/2018 Purcell: That we approve the payrolls for November 10<sup>th</sup> \$7,995.82 and November 24<sup>th</sup> \$5,191.43.

Carried

319/2018 Corey: That we approve the Financial Report for the Month of November 2018 as presented.

Carried

320/2018 Kuiack: That we approve the Bank Reconciliation for November 2018 as presented.

Carried

321/2018 Abraham: That all correspondence be acknowledged as per attached list.

Carried

## **Resolution arising from the correspondence**

322/2018 Kuiack: That we contract with iHunter to have the RM Map uploaded to their App. The In-App purchase fee is \$15.00. Of this Apple/Google will take 30% automatically, and iHunter and the RM of Montrose will split the balance.  
Carried

### **Old Business:**

323/2018 Abraham: That we sell Parcel A Plan 63S01875 to William, Jarrett and Debbie Rolston for a value of \$200.00.  
Carried

324/2018 Kearnan: That vacant Rural Municipality property lots in the hamlets of Donavon, Swanson and Laura be sold for \$100.00 per frontage foot. Corner lots will be charged an additional quarter cost of frontage cost.  
Carried

**9:50 am Reeve Purcell declared a Conflict of Interest and removed himself from the chair position and left the meeting.**

**Glen Kearnan was appointed to take the chair.**

325/2018 Abraham: That the donation received from BASF for the Volunteer Fire Department in the amount of \$5,000.00 be placed in the Fire Department Capital savings account for future capital expenditure.  
Carried

**10:00 am Reeve Purcell returned to the meeting. Glen Kearnan relinquished the chair position. Reeve Purcell resumed his position as chair.**

### **Development Permit:**

326/2018 Haugen: That the Development Permit for an abattoir by Saeed Dar be tabled until the tax arrears have been paid by the property owner Farooq Dar. A letter is to be sent advising the property owner, Farooq Dar and Saeed Dar requesting all formal documentation from the Ministry of Environment, Ministry of Agriculture and letter of agreement between themselves be submitted for the Council to consider the approval for a Development Permit. The approval is discretionary to Council.  
Carried

### **New Business:**

327/2018 Corey: That the Council of the RM of Montrose No. 315 is hereby authorized to enter into an agreement with the International Union of Operating Engineers, Hoisting and Portable and Stationary Local 870 for the purpose of collection agreement of which is attached to the minutes of this meeting.  
Carried

328/2018 Kuiack: That we approve the Weed Management Plan and Budget for 2019 as presented by Stu Rasmussen for submission to CAP-IPCP.  
Carried

329/2018 Kuiack: That the rate for municipal tractors with snow blower rental rate for equipment and operator for ratepayers be set at \$150.00 per hour and the rate for municipal tractors with discer/packer/front end loader rental rate for equipment and operator is \$100.00. That the policy manual be updated accordingly.  
Carried



- 330/2018 Kearnan: That we direct the administrator to transfer any outstanding accounts receivable as at December 31, 2018 to the corresponding tax rolls.  
Carried
- 331/2018 Abraham: That pay Deb Claude a \$400.00 honorarium for 2018 maintenance of our website and information distribution.  
Carried
- 332/2018 Kuiack: That we approve the amended proposed committee appointments by Reeve Purcell for 2019 which is attached to these minutes and that the policy manual updated accordingly.  
Carried
- 333/2018 Abraham: That we donate \$500.00 to the Delisle Library. This donation will be taken from the dedicated land savings account.  
Carried
- 334/2018 Kuiack: That we transfer \$500.00 from the Dedicated Land account to the general chequing account.  
Carried
- 335/2018 Kearnan: That we abate the waste disposal levy of \$125.00 on roll 466 000 for the 2018 tax year. There currently no one living on this property, so there would be no reason to have the waste disposal fee applied.  
Carried
- 336/2018 Corey: That we transfer \$59,980.00 from the general operating account to the shop savings account and \$240,020.00 from the general operation account to the general savings account. The total transfer amounts to \$300,000.00.  
Carried
- 337/2018 Kuiack: That according to our budget a general ledger entry for transfer of reserves be made in the amount of \$59,980.00. This amount represents the surplus calculated by the 2018 budget.  
Carried
- 338/2018 Kuiack: That we acknowledge the verbal and written reports from the Foreman, Administrator, Montrose Volunteer Fire Department and Reeve as presented.  
Carried
- 339/2018 Abraham: 12:05 pm moved to "in camera" to discuss administrator remuneration.  
Carried
- 340/2018 Abraham: 12:37 pm moved to "out of camera"  
Carried
- 341/2018 Kuiack: That the RM purchase gift cards for our employees totaling \$700.00.  
Carried
- 342/2018 Corey: That the administrator's salary be increased by five (5%) effective January 1, 2019.  
Carried

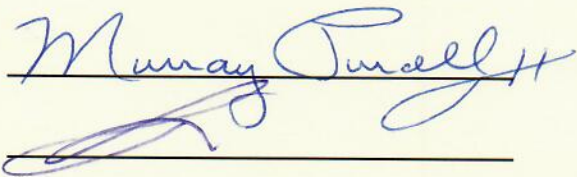
343/2018 Kuiack: That we adjourn this meeting at 12:40 pm.

Carried

**Next Meetings:**

Regular Meeting – January 10, 2019 at 9 am.

VMAD Meeting – January 24, 2019 at 7:30 pm. in Delisle



A handwritten signature in blue ink, appearing to read "Murray Turcotte", is written over a horizontal line. Below this line, there is another horizontal line with a scribbled-out signature underneath it.

REEVE

ADMINISTRATOR

**Correspondence:**

- a. RCMP Reports
- b. SARM – Nominations Lieutenant Governor Award
- c. Building Standards and Licensing Branch – Changes
- d. Saskatchewan Municipal Awards
- e. West Central Municipal Government Committee – minutes/meetings
- f. OHS – bullying / harassment – note
- g. SARM – Property Self Insurance rounding discrepancy – note
- h. I-Hunter Saskatchewan App – note
- i. Gravelok
- j. SARM weekly bulletins – note
- k. SARM – Trespassing
- l. Environment Canada – Asphalt Code of Practice