

**RURAL MUNICIPALITY OF MONTROSE NO. 315**

*Minutes of the Special Meeting of Council for the Rural Municipality of Montrose No. 315 held in  
the RM of Montrose Municipal office located in  
Danavon, Saskatchewan  
Wednesday August 11, 2021*

Reeve: Ray French  
Councilors

Division 1: Judy Curren  
Division 2: Robert Haugen  
Division 3: Greg Anderson

Division 4: Tim Kuliack - Regrets  
Division 5: Casey Schumacher  
Division 6: Glen Kearnan

Acting Administrator Cheryl Joel

Reeve Ray French called the meeting to order at 7:03pm C.S.T.

**Appointment of Acting Administrator**

303/2021 Kearnan: That Administrator Cheryl Joel be appointed as Acting Administrator of the RM of Montrose No. 315 effective August 11, 2021.

*Carried*

**Agenda**

304/2021 French: That the agenda be accepted as presented.

*Carried*

**Acting Administrator Wages**

305/2021 Curren: That the Acting Administrator wages be set at \$65.00 per hour including mileage. The Acting Administrator has committed to work on Monday & Friday's from 9:00 a.m. to 4:00 p.m. Acting Administrator start day of employment will be on August 13, 2021.

*Carried*

**Internal Audit**

306/2021 Haugen: That Council will contact Jensen and Stromberg Chartered Professional Accountants to perform an interim audit for the year 2021.

*Carried*

**Recruitment for an Administrator**

307/2021 Kearnan: That Council will enter into a service agreement with Essence Recruitment Firm to assist in Advertising, finding, interviewing, screening candidates for the Administrator Job Position.

*Carried*

**Human Resource Committee**

308/2021 Kuliack: That Council appoints Judy Curren to the Human Resource Committee to replace Greg Anderson.

*Carried*

**Signing Authority**

309/2021 Anderson: That the Acting Administrator Cheryl Joel be given signing authority for the RM of Montrose No. 315 effective August 13, 2021 at the Royal Bank of Canada in Delisle, SK. Cheques must have two signatures one to be the Administrator and one of the following Reeve or Deputy Reeve:

Acting Administrator: Cheryl Joel  
Reeve: Ray French  
Deputy Reeve: Judy Curren

That Desiree Bouvier be removed from the RM of Montrose No. 315 Signing Authority effective August 1, 2021 from all Bank Accounts and credit cards.

*Carried*

**Canada Post**

310/2021 Kearnan: That we add Acting Administrator Cheryl Joel to the Canada Post authorized individuals for picking up mail and parcels for the RM of Montrose No. 315 effective August 13, 2021 and we have Desiree Bouvier removed as an authorized individual.

*Carried*

*pk  
CS*

**Adjournment**

302/2021 French That this meeting adjourned at 8:55 pm.



Reeve Ray French

August 11, 2021

Carried



Acting Administrator