

R.M. OF MONTROSE NO. 315
REGULAR MEETING MINUTES OCTOBER 8, 2021

The minutes of the regular meeting of Council of the R.M. of Montrose No. 315 was held in the Donavon municipal office on Friday, October 8, 2021

Present were and the following Council members:

Reeve	Ray French
Division 1	Judy Curren
Division 2	Robert Haugen
Division 3	Greg Anderson
Division 4	Tim Kuiack (via phone)
Division 5	Casey Schumacher
Division 6	Glen Kearnan

Acting Administrator: Cheryl Joel
Visitor: Marsha Hawkins
Visitor: DeAnne Robblee

Reeve Ray French called the meeting to order at 9:30 a.m.

Foreman Greg Malnowski attended the council meeting at 9:30 a.m.

3-2021 C. Schumacher: That the Agenda is accepted as additions were added.

CARRIED

324-2021 G. Kearnan: That the minutes of the Regular Council meeting held on September 3, 2021 be approved as presented.

CARRIED

325-2021 C. Schumacher: That the bills be paid as presented to council. Cheque 19752 to Cheque 19793 and automatic debits totaling the sum of \$396,221.40 be approved as presented.

CARRIED

326-2021 R. French: That we approve the payrolls for August 4th for \$ 9,146.99 And August 18th for \$8,930.79

CARRIED

327-2021 G. Kearnan: That the Statement of Receipts and Expenditures for the month of August 2021 are approved as presented.

CARRIED

328-2021 G. Kearnan: That the August Bank Reconciliation are approved as presented.

CARRIED

329-2021 T. Kuiack: That the correspondence having been read now be filed, and the list of correspondence be annexed hereto, and form part of these minutes.

CARRIED



9-2021 J. Curren: That the Council approves Jim Van Cleemput Development Permit for a building to be built 60 x 80 Pole Shed on SE 1-33-9-W3.
CARRIED

331-2021 R. Haugen: That Council approves the Development Permit on SW 25-33-08-W3 to build a 1900 square foot new house and double attached garage. Subject to approval from Public Health rules & regulations.
CARRIED

Glen Kearnan declared a pecuniary interest and left the Council Meeting at 9:56 a.m.

332-2021 T. Kniack: That the council approves the Development Permit from Tri Del Farms to build a New House located on NW 21-33-8-W3. Subject to approval from Public Health rules & regulations.

CARRIED

Glen Kearnan returned to the Council Meeting at 10:03 a.m.

Paul Holtkamp Engineering Technologist from Holtkamp Technologies Incorporate attended the meeting at 10:03 a.m.

Paul Holtkamp gave a verbal report that the project is put on stop to work until further notice regarding NW 21-33-06-W3 project in reference to Project ORA 93-33-06-3 Ext 0.

Paul Holtkamp left the Council Meeting at 10:26 a.m.

RM of Montrose No. 315 phoned Murray Purcell at 10:37 a.m. and spoke to him over the telephone on speaker phone.

Murray Purcell talked to the RM of Montrose Council regarding subdividing property that he currently owns.

3-2021 G. Kearnan: That the RM of Montrose has directed Murray Purcell to talk to Community Planning to obtain information regarding his proposed subdivision he has submitted to council for review for more information that is required and what legal amount of land is required to subdivide land.
CARRIED

334-2021 C. Schumacher: That the Foreman report is accepted as presented to Council by Greg Malinowski.

CARRIED

Foreman Greg Malinowski left the meeting at 11:03 a.m.

335-2021 R. French: That Council will ask Mike Johnson to submit a letter in writing to Council regarding NW 08-31-08-W3.

CARRIED



5-2021 G. Anderson: That Council is requesting Jake Mitchell to write a letter to Council regarding SW 23-32-09-W3.

CARRIED

337-2021 R. French: That Council approves the request from Diane Flach to consolidate property into one property:

Lot 1 & 2, Block 3, Plan G502 & Lot 25 & 25, Block 3, Plan G502
Administrator will put this on the Maintenance List for the year 2022
through SAMA.

CARRIED

338-2021 G. Anderson: That Council approves the Agricultural Lease Land sale of NW 09-31-09-W3 to Daryl Ogilvie from the Ministry of Agriculture.

CARRIED

339-2021 G. Anderson: That council will order 15 Division Books through Munisoft.

CARRIED

Marsha Hawkins attended the Council Meeting at 11:15 a.m. to speak to Council regarding implementing changes of the rules at the transfer site.

340-2021 R. French: That Council will form a Committee for the Transfer Station and the following members be appointed:

Councilor Tim Kuiack
Councilor Casey Schumacher
Foreman Greg Malinowski
Transfer Station Attendant Marsha Hawkins

CARRIED

Marsha Hawkins left the Council Meeting at 11:27 a.m. as a delegate and returned as a visitor.

341-2021 G. Anderson: That Council will advertise in the Royal Canadian Legion Saskatchewan Command "Military Service Recognition Book" in the size of 1/10 Page (Business Card) for the sum amount of \$195.24 plus GST for the total amount of \$205.00.

CARRIED

342-2021 C. Schumacher: That Council acknowledges the VOID Cheques 19763, 19794, 19795.

CARRIED

3-2021 J. Curren: That Council will refund the sum amount of \$12.00 to Avis & Grant Gervig due to Cemetery fees paid twice in regards to St. Ambrose Cemetery Plot 31, Block 2.

CARRIED

344-2021 R. Haugen: That the Council will refund Leslie & Reginald Cross in the amount of \$1,853.54 for overpayment on the 2021 Property Taxes.

CARRIED

345-2021 G. Anderson: That Council will refund Shirley & Frank Pavlakovich the amount of 198.64 for overpayment on the 2021 Property Taxes.

CARRIED

346-2021 C. Schumacher: That the Reeves report accepted as presented to council be approved.

CARRIED

347-2001 G. Kearnan: That the Acting Administrator report as presented to Council be approved.

CARRIED

Marsha Hawkins & DeAnna Robblee left the council meeting at 11:43 a.m.

That this meeting recess at 11:46 a.m.

CARRIED

That this meeting reconvenes at 11:52 a.m.

CARRIED

RM Council approves that Councilor Tim Kuiack will stay on the phone for the in-camera session.

348-2021 R. French: That we go in camera at 11:56 a.m. to discuss employee issues.

CARRIED

349-2021 G. Anderson: That Council come out of in Camera at 12:52 p.m.

CARRIED

350-2021 G. Kearnan: That the RM of Montrose No. 315 hire DeAnne Robblee effective October 15, 2021, as the Administrator for the municipality. DeAnne Robblee wages will set at \$70,000.00 per annum. Reeve Ray French and DeAnne Robblee will sign an offer of employment agreement.

CARRIED

351-2021

G. Anderson: The Reeve or Deputy Reeve and Administrator shall sign all cheques and will be signed by the Administrator and in absents of Reeve or Deputy Reeve at least one council Member may sign cheques with the Administrator on behalf of the Municipality.

Reeve: Ray French
Deputy Reeve: Judy Curren
Councilor: Robert Haugen
Councilor: Glen Kearnan
Councilor: Casey Schumacher
Councilor: Tim Kutiack
Administrator: DeAnne Robblee

CARRIED

352-2021

R. Haugen: That effective October 15, 2021, DeAnne Robblee be Given signing authority through the Royal Bank of Canada for the R.M. of Montrose No.315.

CARRIED

353-2021

G. Anderson: That the Acting Administrator will apply for a Royal Bank of Canada Visa Card for DeAnne Robblee with a \$2,000.00 credit limit.

CARRIED

354-2021

G. Kearnan: That Desiree Bouvier Credit Card through the Royal Bank of Canada will be paid in full and notify all creditors of the new credit card once DeAnne Robblee Administrator obtains her new credit card.

CARRIED

355-2021

J. Curren: That the Acting Administrator will contact the Royal Bank of Canada asking them to reset the Client Card password and to have restrictions added to the Client Card requesting that the new Administrator will only be able to view all accounts and Bank Statements online through RBC Online Banking. RBC Express the Administrator will still have authorization to submit payroll for payment, but a second user must approve the payments.

CARRIED

356-2021

J. Curren: That Councilor Judy Curren will contact Kim Anderson of Robertson & Stromberg regarding Motion #231/2021 dated June 22, 2021,council minutes.

CARRIED

357-2021

Marsha Hawkins attended the Council Meeting at 1:17 p.m. as a visitor.
G. Anderson: That Wayne Flach will be notified in writing effective November 1, 2021, he will be laid -off as a Seasonal Employee.

CARRIED

358-2021

C. Schumacher: That Bradley Friesen and Michael Patison be laid off as a Seasonal Employee effective November 15, 2021.

CARRIED



A recorded vote was requested by Reeve Ray French for the next item of business.

-2021 T. Kuiack: That Council terminates the employment of Hannah MacLean with the R.M. of Montrose No. 315.

Recorded Vote:

<u>For</u>	<u>Against</u>
R. Haugen	R. French
G. Anderson	G. Kearnan
T. Kuiack	C. Schumacher
	J. Curren

DEFEATED

Tim Kuiack left the Council Meeting at 1:31 p.m.

J-2001 C. Schumacher: That the bills be paid as presented to council.

CARRIED

Marsha Hawkins left the council meeting at 1:35 p.m.

361-2021 C. Schumacher: That council will ask the Administrator to draft a COVID 19 Policy and present it to Council at the next regular council meeting.

CARRIED

362-2021 J. Curren: That the next regular scheduled meeting be held on November 18, 2021, and the meeting will be held at the RM of Montrose Municipal Office. Meeting to start at 9:00 a.m.


CARRIED

3-2021 C. Schumacher: That effective October 8, 2021, Council accepts the Written resignation of Greg Anderson of Division 3.

CARRIED

364-2021 R. Haugen: That this meeting adjourns at 1:50 p.m.

CARRIED


Reeve Ray French

October 8, 2021


Administrator DeAnne Kain

