

R.M. of Montrose No. 315  
Regular Council Meeting  
Held at: 311 – 1<sup>st</sup> Avenue, Donovan, SK  
R.M. Council Chambers  
Thursday, April 13, 2023 9:00am

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1. Call To Order:
  - a. Reeve Ray French calls the meeting to order at:            am
  - b. Declarations of pecuniary interest (conflict of interest).
2. Approval of Agenda:
  - a. Please add:  

**(i)** .
  - b. Council Approves the Agenda
3. Approval of Minutes
  - a. Council Approves the Minutes from the Meetings held on:
    - i. Regular Council Meeting Held on February 16, 2022.
4. Business Arising from Minutes:
  - a.
5. Delegations:
  - a. 9:30 .
6. Old Business:
  - a. That the Grazing Policy No. 400-16 be approved and form part of the Policy Manual.
  - b. .
7. New Business:
  - a. That Policy 400-31.1 Road Crossings – Water Lines Specifically: Irrigation be amended to:
    - i. Title: Road Crossings – Water Lines Specifically Irrigation and Drainage Requests
    - ii. No. 1: All installation and crossings resolution requests.....
    - iii. No. 6: .....will be placed on the title where the infrastructure will be located.
  - b. That the Drainage Crossing Plan for SE7-NE06, SW08-NW05 and NE06-NW05 in 32-06-W3M be permitted but is required to follow the same Policy and Regulations as prescribed by **Policy No. 400-31.1 Road Crossings – Water Lines Specifically** as this is a Road Crossing Approval.
  - c. That Ray French, Reeve be authorized to attend the road gravel and construction tour with the Superintendent of Public Works for Division Three.
  - d. That a By-Election be called for June 28 2023 for Division 3.
  - e. That there be an Advanced Poll for Division 3 on June 14 2023.
  - f. That DeAnne Robblee, Administrator be the Returning Officer for the By-Election held on June 28 2023.
  - g. That DeAnne Robblee, Administrator / Returning Officer appoint Hannah Maclean a Deputy Returning Officer and Poll Clerk by May 24, 2023.
  - h. That Policy 200-16 Human Resources Committee be approved and form part of the Policy Manual.
  - i. That the Administrator and the Reeve execute the engagement letter for the 2022 Audit from Jensen Stromberg Chartered Professional Accountants. (signed by both when the Auditors were at the office)
  - j. That Policy No. 500-04 Pest Control Policy be approved and added to the Policy Manual with the following conditions: (see Administrators Report)
  - k. That the Amendment to the 2021 Rural Integrated Roads for Growth Agreement be executed by the Administrator and the Reeve. (this is to add the half mile that was completed in 2022 so we can obtain funding. – the legal description was also incorrect on the agreement and needed to be amended)
  - l. That the Reports be accepted as presented.
  - m. That the Administrator transfer \$100,000 from Capital Savings to the Operating account to cover expenses. (transfer completed 3/27/23)

- n. That the RM of Montrose 315 forward a Bursary to the Delisle Composite School for \$500 for 2023.
- o. That the Professional Services Agreement for WSP E&I Canada Limited be executed for the volume counts at the gravel pit locations.
- p. That the RM enter into a Sales Agreement for a new Komatsu Grader for \$445,675.17 plus environmental levy and taxes. That the funds from for this purchase be transferred to the Operating Account from the Machinery Savings Account.
- q. That the Payables in the amount of \$xx be accepted as presented and paid.
- r. That the Payroll in the amount of \$29,204.69 for March 2023 be accepted as presented and paid.
- s. That the Financial Report for March 2023 be accepted and form part of the minutes.
- t. That the Correspondence be accepted and filed.

8. Reports:

- a. Reeve Report – Attached.
- b. Administrator Report - Attached.
- c. Superintendent / Foreman Report - Attached.
- d. Fire Department – See attached.
- e. Transfer Station Report – None

9. Financial Report:

- a. That the following be accepted as presented and filed with the Minutes for this meeting:
  - i. Accounts Payable cheque and/or debit payment.
  - ii. Bank Reconciliation and Financial Reports
  - iii. Municipal Potash Tax Sharing Administration Board Financial Statements 2022
  - iv. Mill Rate and Mill Rate Factor explanation (informational purposes)

10. Correspondence:

- a. Email from: WCMGC re: Minutes Feb 23 2023
- b. Email from: SARM re: 2023-24 Provincial Budget
- c. Letter from: Ministry of Highways re: Traffic Impact Assessments
- d. Letter from Ag in the Classroom re: Agriculture in the Classroom
- e. Email from the Town of Outlook re: Hockey Saskatchewan / U22 Female Junior Hockey Team
- f. Email from: WCMGC re: Minutes March 23 2023
- g. Email from Wheatland Library re: Executive Committee Meeting Minutes Dec 2 2022
- h. Email from Wheatland Library re: Executive Committee Meeting Minutes Feb 3 2023
- i. Email from SARM re: Weekly Policy Bulletin

11. In Camera Session: (Session Start Time: \_\_\_\_\_ )

- a. Businesses in the RM

Session Completion Time: \_\_\_\_\_

12. Adjournment:

- a. That the next Regular Council Meeting be held on the 11<sup>th</sup> Day of May, 2023
- b. That this meeting be adjourned at: this 13<sup>th</sup> Day of April, 2023.