

R.M. of Montrose No. 315
Regular Council Meeting
Held at: 311 – 1st Avenue, Donovan, SK
R.M. Council Chambers
Thursday, February 16, 2023 9:00am

1. Call To Order:

- a. Reeve Ray French calls the meeting to order at: am
- b. Declarations of pecuniary interest (conflict of interest).

2. Approval of Agenda:

- a. Please add:
 - (i) **Delegation: Paul Klassen from Otex to discuss the billing and foam truck.**
 - (ii) **New Business: That the Administrator has received the resignation of B. John Rodgers, Division 3 Council Member effective February 15 2023. – a by-election will be held in the coming months.**
 - (iii) **New Business: That the quote from Associated Fire Safety Equipment for \$8263.95 be approved for a 16" Milwaukee Cordless Fan for the Montrose Fire Department.**
 - (iv) **Superintendent / Foreman Report: See updates on his report.**
 - (v) **Correspondence: SARM Email re: Healthcare Improvements needed.**
- b. Council Approves the Agenda

3. Approval of Minutes

- a. Council Approves the Minutes from the Meetings held on:
 - i. Regular Council Meeting Held on January 12, 2022.
 - ii. Special Meeting dated January 17, 2023.

4. Business Arising from Minutes:

a.

5. Delegations:

- a. 9:30 Chelsea Neuberger – Plant Health Officer, SARM would like to address council regarding Programs.
- b. **10:30 Paul will be in from Otex to discuss the billing and foam truck.**

6. Old Business:

- a. That the Financial Report for December 2022 be accepted as presented.
- b. That resolution 011/23 be decided.

011/23
Fire Department

B. Howe

: That the Invoice No. 2022035 for Otex Mfg. for \$30,000.00 be approved and paid for the New UHP Mini Pumper Fire Apparatus – Pump System progress billing - TABLED: Fire Department Committee and Equipment Committee to confirm status of equipment prior to payment processing.

TABLED

7. New Business:

- a. **Acknowledgement that the Administrator has received the resignation of B. John Rodgers, Division 3 Council Member effective February 15 2023. – a by-election will be held in the coming months.**
- b. **That the quote from Associated Fire Safety Equipment for \$8263.95 be approved for a 16" Milwaukee Cordless Fan for the Montrose Fire Department.**
- c. That _____ and _____ be voting delegates at the SARM Convention on March 13 – 16, 2023 in Saskatoon.
- d. That Bylaw No. 2001-1 A Bylaw to Establish an Assessment Appeal Fee be repealed.
- e. That Bylaw No. 2023-01 A Bylaw to Establish Assessment Appeal Fees receive its first reading.
- f. That Bylaw No. 2023-01 A Bylaw to Establish Assessment Appeal Fees receive its second reading.
- g. That the ADR Institute of Saskatchewan Centralized Board of Revision Services Inc. (CBOR) be appointed as the Board of Revision on behalf of the RM of Montrose 315.
- h. That the RM of Montrose 315 initiate an agreement with CBOR regarding the Board of Revision.
- i. That the RM of Montrose 315 subscribe to an annual membership with CBOR for their current membership fee of \$250.00.

- j. That the irrigation crossing application be approved for 101175214 Saskatchewan Ltd. for the SW21, 32-6-3 & SE20, 32-6-3 and the application and deposit fees be waived. (this land crossing request came in prior to the policy being in place) That the approval condition be that the Road Crossing Agreement be completed.
- k. That a letter of support be forwarded for the Town of Outlook for their application to become a member of the Sask. Female Junior U22 Hockey League. (letter in new business, forwarded via email on 2/10/22)
- l. That the Administrator and Assistant Administrator attend the RMAA Spring Workshop in North Battleford on March 22, 2023.
- m. That the proposal for a home-based business for Parcel D, Plan 101917919 for a small fruit orchard be approved. (proposal meets all zoning regulations and title requirements)
- n. That the Grazing Policy No. 400-16 be approved and form part of the Policy Manual.
- o. That the Haying Policy No. 400-17 be approved and form part of the Policy Manual.
- p. That the RM purchase a new transfer station shack for \$6,500.00 from Guy Kitzul.
- q. That the RM of Montrose 315 recognizes and congratulate Marsha Hawkins for receiving the Queen Elizabeth II Platinum Jubilee Medal in Saskatchewan.
- r. That the Administrator provide Section 147 of *The Municipalities Act* in writing to all of Council.
- s. That the Reports be accepted as presented.
- t. That the Payables in the amount of \$136,242.53 be accepted as presented and paid.
- u. That the Payroll in the amount of \$25628.89 for January 2023 be accepted as presented and paid.
- v. That the Financial Report for January 2023 be accepted and form part of the minutes.
- w. That the Correspondence be accepted and filed.

8. Reports:

- a. Reeve Report – Attached.
- b. Administrator Report - Attached.
- c. Superintendent / Foreman Report - Attached.
- d. Fire Department – See attached.
- e. Transfer Station Report – None

9. Financial Report:

- a. That the following be accepted as presented and filed with the Minutes for this meeting:
 - i. Accounts Payable cheque and/or debit payment.
 - ii. Bank Reconciliation and Financial Reports

10. Correspondence:

- a. Delisle and District Health Council re: Minutes Jan 4 2023
- b. IHunter re: Annual Report 2022
- c. WCMGC re: Minutes Nov 24 2022
- d. Email from Health Council re: Contacts List
- e. SARM Letter re: The Saskatchewan Firearms Act
- f. Delisle and District Health Council re: 2022 Financial Statements
- g. Delisle and District Health Council re: Town Hall Meeting March 3 at 7pm
- h. WCMGC re: Minutes Jan 26 2023
- i. **SARM Email re: Healthcare Improvements needed.**

11. In Camera Session: (Session Start Time: _____)

- a. Email from MuniCode – remind the Admin to put
 Session Completion Time: _____

12. Adjournment:

- a. That the next Regular Council Meeting be held on the 16th Day of March, 2023
- b. That this meeting be adjourned at: this 16th Day of February, 2023.