

R.M. of Montrose No. 315
Regular Council Meeting
Held at: 311 – 1st Avenue, Donovan, SK
R.M. Council Chambers
Thursday, July 13, 2023 8:00am

1. Call To Order:
 - a. Reeve Ray French calls the meeting to order at: _____ am
 - b. Declarations of pecuniary interest (conflict of interest).
2. Approval of Agenda:
 - a. Please add:

 - b. Council Approves the Agenda
3. Approval of Minutes
 - a. Council Approves the Minutes from the Meetings held on:
 - i. Regular Council Meeting Held on June 15, 2023.
4. Business Arising from Minutes:
 - a.
5. Delegations:
 - a. 9:30 None this month.
6. Old Business:
 - a. That Grading Policy 400-38 be approved.
7. New Business:
 - a. That new Council member Neal McCutcheon be sworn in as council member for Division 3 and reads his Oath or Affirmation – Member of Council as per Form A, Section 3 of *The Municipalities Act*.
 - b. That the local aggregate haulers receive a letter from the Administrator outlining the requirements of Section 22 of *The Municipalities Act* and send an invoice for \$750.00 to each hauler for the Summer Haul Fees as per Policy No. 400-3.
 - c. That the Administrator contact the RM of Harris and the RM of Fertile Valley regarding aggregate haulers.
 - d. That the RM Office be closed on Monday, July 17, 2023.
 - e. That Keeley Martens be awarded the \$500 RM Bursary for 2023.
 - f. That the RM accept the Report provided by Municode Services for the building located on Lots 10&11, Block 2, Plan G400 in Donavon.
 - g. That we have _____ install _____ for \$ _____. (cell booster for the office and firehall)
 - h. That Travis Loewen take a leave of absence from the RM Fire Chief position beginning July 5, 2023 to January 1, 2024.
 - i. That Paul Klassen step in as Acting Fire Chief for the RM of Montrose Volunteer Fire Department effective July 5, 2023.
 - j. That 3 members of the Montrose Volunteer Fire Department attend the 2023 Heavy Rescue Symposium on August 25-27 2023 for \$495 per participant in Langham, SK.
 - k. That the Reports be approved and filed.
 - l. That the 2022 Audited Financial Statements be accepted an executed by the Reeve and Administrator.
 - m. That Jensen Stromberg be the Auditors for 2023.
 - n. That the Payroll in the amount of \$41,130.20 for June 2023 be accepted as presented.
 - o. That the Financial Report for June 2023 be accepted and form part of the minutes.
 - p. That the Payables for June 2023 in the amount of \$153,684.55 be approved and paid.
 - q. That the Correspondence be accepted and filed.
8. Reports:

- a. Reeve Report – Attached.
- b. Administrator Report - Attached.
- c. Superintendent / Foreman Report - Attached.
- d. Fire Department – Attached.
- e. Transfer Station Report – None

9. Financial Report:

- a. That the following be accepted as presented and filed with the Minutes for this meeting:
 - i. Accounts Payable cheque and/or debit payment.
 - ii. Bank Reconciliation and Financial Reports

10. Correspondence:

- | | |
|---|------------------------|
| a. Email from the Town of Outlook re: | Landfill Services |
| b. The Agricultural Health and Safety Network re: | Membership Information |
| c. Email from: WCMGC re: | Minutes May 25 2023 |
| d. Email from Delisle & District Health Council re: | Minutes June 1 2023 |
| e. Email from Wheatland Regional Library re: | Minutes June 20 2023 |
| f. Email from WCMGC re: | Minutes June 22 2023 |

11. In Camera Session: (Session Start Time: _____)

- a. In camera session topics:
 - i. Council and Employee times
 - ii. Public Works Policies
 - iii. HR Refusal of Work Policy
 - iv. Employee Attendance during Council Meetings

Session Completion Time: _____

12. Adjournment:

- a. That the next Regular Council Meeting be held on the 17th day of August 2023 at 8:00am.
- b. That this meeting be adjourned at: this 13th Day of July, 2023.