

RURAL MUNICIPALITY OF MONTROSE NO. 315

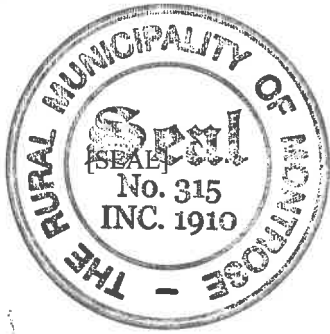
BYLAW NO 2017-5

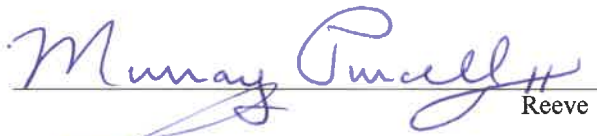

A Bylaw to provide for entering into an agreement with other Municipalities for the purpose of establishing an Emergency Planning Committee

The Council of the Rural Municipality of Montrose No. 315 in the Province of Saskatchewan, enacts as follows:


1. The Rural Municipality of Montrose No. 315 is hereby authorized to enter into the Agreement identified as Exhibit "A", with the municipalities listed in Appendix "A", for the purpose of establishing an Emergency Planning Committee for the districts represented in Appendix "A".

Both Exhibit "A" and Appendix "A" are attached hereto and form part of this Bylaw.




Reeve

Administrator

Read a third time and adopted
this 14 day of December, 2017


Administrator



VMAD DISTRICT EMERGENCY PLANNING COMMITTEE AGREEMENT

"EXHIBIT A"

THIS AGREEMENT MADE EFFECTIVE THE 22 DAY OF December, 2017.

BETWEEN:

Rural Municipality of Vanscoy No. 345

Village of Vanscoy

Rural Municipality of Montrose No. 315

Town of Asquith

Town of Delisle

WHEREAS:

- A. The *Emergency Planning Act 1989*, pursuant to Section 9, provides that the local authority of each municipality shall establish a municipal emergency measures organization, appoint a person as a local emergency measures coordinator, establish a local emergency planning committee and prepare and approve emergency plans and programs; and
- B. The above-mentioned municipalities want to collaboratively provide emergency measures for the region as opposed to providing emergency measures on an individual municipality basis.

NOW THEREFORE THIS AGREEMENT WITNESSES AS FOLLOWS:

1. Definitions

- (a) "Committee" shall mean the VMAD District Emergency Planning Committee;
- (b) "Emergency" shall mean a present or imminent event that requires prompt coordination of actions concerning persons or property to protect the health, safety or welfare of people, or to limit damage to property or the environment.
- (c) "Emergency Measures Organization" shall mean and be one and the same as the Committee;

- (d) "Emergency Operations Centre (EOC)" shall mean the physical location at which the coordination of information and resources to support on-scene Incident management activities normally take place. An EOC may be a temporary facility or may be located in a more central or permanently established facility within a jurisdiction. EOC's may be organized by major functional disciplines (e.g. EOC Manager, Operations Section, Planning Section, Logistic Section and Finance Section), by jurisdiction or some combination thereof. Pre-designated personnel who understand their roles and responsibilities should staff the EOC;
 - (e) "Member Municipality" shall mean a municipality who is a party to this agreement;
 - (f) "Regional Emergency Measures Coordinator" shall mean an employee of the Committee, as appointed pursuant to this Agreement, who shall act as Emergency Measures Coordinator for the Committee and the physical area covered by the member municipalities.
2. The Committee will act as the Emergency Measures Organization for the member municipalities in order to plan for and provide response to any emergency or disaster that may occur.
 3. The Committee shall appoint a person as a Regional Emergency Measures Coordinator.
 4. The Committee shall be established by this agreement and shall be composed of:
 - (a) The Regional Emergency Measures Coordinator appointed in Section 3; and
 - (b) Two members appointed from each member municipality.
 5. Each member municipality may, at their own discretion, establish a sub-committee of the VMAD District Emergency Planning Committee. The sub-committee would provide recommendations to the VMAD District Emergency Planning Committee as it pertains to the member municipality that established the sub-committee.
 6. A member municipality that establishes a sub-committee pursuant to Section 5 may maintain, by resolution of that member municipality, their own Emergency Management Organization and Emergency Measures Coordinator. In such instance, the Regional Emergency Measures Coordinator will act as an advisor only to that member municipality.

7. The Committee shall provide funding as deemed necessary and appropriate in the establishment and maintenance of the Emergency Measures Organization. The Committee will receive its funding for its Emergency Measures Organization operations from the member municipalities on a per capita basis.

8. Subject to Section 6, the Regional Emergency Measures Coordinator shall have the following duties and responsibilities:
 - (a) Acts as Chairperson of the Committee;
 - (b) In conjunction with the Committee, prepares and maintains a regional municipal emergency plan that will contain sections that individually address the emergency response needs and issues of each member municipality;
 - (c) Submits regular reports to the Committee to keep them fully informed of progress;
 - (d) Coordinates with other local emergency services such as the local fire departments, RCMP, local police/enforcement officers, ambulance and health services;
 - (e) Liaise with local industries, businesses and organizations regarding their emergency management plans and preparedness;
 - (f) Provides a strategy and means for public education of emergency preparedness;
 - (g) Ensures that a continuous program of training is made available for local Emergency Management personnel;
 - (h) Submits a projected budget to cover costs of emergency management operations of the Committee;
 - (i) Works with the Emergency Operations Centre (EOC) Team and Local Authority when an emergency has been declared and the activation of an EOC is required. More specifically, these duties would include, but are not limited to:
 - (1) Activate call out of the EOC team members;
 - (2) Assist with the set-up of EOC location;
 - (3) Assist EOC Manager as required;
 - (4) Provide technical assistance about the Emergency Plan, its procedures and resources;
 - (5) Coordinate post-emergency debriefings and preparation of reports;
 - (6) Ensure amendments to the emergency plan are made;
 - (7) Retain documentation of actions and decisions.

- 9.** Only the local authority of a municipality can declare an emergency. The Mayor/Reeve, or in his/her absence, the Deputy Mayor/Deputy Reeve, is hereby authorized to declare a local emergency. In the absence of the Mayor/Reeve and Deputy Mayor/Deputy Reeve, a majority of the members of the Municipal Council are hereby authorized to declare an emergency. Upon a declaration being made, the Emergency Operations Centre for that municipality shall oversee emergency management operations until the conclusion of the emergency event.
- 10.** On the making of the declaration and for the duration of the local emergency, the local authority may do all acts and take all necessary proceedings including the following:
- (a) Put into operation any emergency plan or program that the local authority considers appropriate;
 - (b) Acquire or utilize any real or personal property that the local authority considers necessary to prevent, combat or alleviate the effects of an emergency;
 - (c) Authorize any qualified person to render aid of a type that the person is qualified to provide;
 - (d) Control or prohibit travel to or from any area of the municipality;
 - (e) Provide for the restoration of essential facilities and the distribution of essential supplies;
 - (f) Provide, maintain and coordinate emergency medical, welfare and other essential services in any part of the municipality;
 - (g) Cause the evacuation of persons and the removal of persons from any area of the municipality that is or may be affected by an emergency and make arrangements for the adequate care and protection of those persons;
 - (h) Authorize the entry into any building or on any land, without warrant, by any person when necessary for the implementation of an emergency plan;
 - (i) Conscript persons needed to meet an emergency;
 - (j) Do all acts and take all proceedings that are reasonably necessary to meet the local emergency.
- 11.** A member municipality may terminate their participation on the Committee and in this agreement by providing a minimum six months written notice to the Committee of their intent to leave. When a municipality provides such notice, the municipality giving notice forfeits any claim to the assets of the Committee or to any per capita fees already paid to the Committee.

IN WITNESS WHEREOF, the corporate seals of the parties hereto attached by the hand of their duly authorized officers.



RURAL MUNICIPALITY OF VANSCOY NO. 345

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VILLAGE OF VANSCOY

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RURAL MUNICIPALITY OF MONTROSE NO. 315

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TOWN OF ASQUITH



J M Ehart

Holly Cross

TOWN OF DELISLE



[Signature]
Mayor

[Signature]
Administrator

APPENDIX "A"

Towns, Villages, Rural Municipalities

Rural Municipality of Vanscoy No. 345
Village of Vanscoy
Rural Municipality of Montrose No. 315
Town of Asquith
Town of Delisle