

R.M. of Montrose No. 315  
Regular Council Meeting  
Held at: 311 – 1<sup>st</sup> Avenue, Donovan, SK  
R.M. Council Chambers  
**Thursday, August 17, 2023 8:00am**

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1. Call To Order:
  - a. Reeve Ray French calls the meeting to order at:                    am
  - b. Declarations of pecuniary interest (conflict of interest).
2. Approval of Agenda:
  - a. Please add:
    - i. .
  - b. Council Approves the Agenda
3. Approval of Minutes
  - a. Council Approves the Minutes from the Meetings held on:
    - i. Regular Council Meeting Held on July 13, 2023.
4. Business Arising from Minutes:
  - a.
5. Delegations:
  - a. 8:15am Superintendent's Report
6. Old Business:
  - a. That Council Member Howe update council on the Pike Lake Pump installation.
  - b. That Grading Policy 400-38 be approved.
  - c. That Bylaw No. 2023-03 A Bylaw to Establish Fire Protection Services be given its second reading.
  - d. That Bylaw No. 2023-03 A Bylaw to Establish Fire Protection Services be given its third and final reading.
7. New Business:
  - a. That quote No. 1231-50014980 from ATS Traffic Ltd. be approved and the Administrator is to order the Civic Address plates for \$8,439.00 plus applicable taxes.
  - b. That the Administrator transfer funds from the Capital Savings Account to the Chequing Account for \$59,395.50 for the cost of the Capital I Sod Mulcher purchased from Redhead Equipment.
  - c. That the Administrator transfer funds from the Savings Account to the Chequing Account for \$10,242.13 for the cost of the transmission repairs on the Ford F550 Fire Truck at Summit Diesel.
  - d. That the Administrator transfer funds from the Savings Account to the Chequing Account for \$103,437.69 for the cost of a new 2023 Ford Super Duty F550 for the Fire Department.
  - e. That the SaskEnergy proposed plan #17-0 located in Sections 6,8,9,15-33-07-3 be approved and executed as long as the new services are bored through the road.
  - f. That the SaskEnergy proposed plan #2024-33-3000 Laura, Donavon and Section 6, 33-7-3 be approved and executed as long as any new services crossing a municipal road allowance are bored through the road.
  - g. That the SaskPower installation at NE34, 32-09-3 be approved based on the new services being bored through the road.
  - h. That Rail Crossing MP 20.36 (Swanson area) improvements be approved and that the RM pay for half of the improvements – approximately \$3,826.50.
  - i. That the building permit for SW25, 33-08-3 be approved as presented.
  - j. That Policy No. 200-55 Bursary Policy be approved and added to the Policy Manual.
  - k. That the Administrator advertise for a full-time Operator.
  - l. That the Council declare the RM an Agricultural Disaster due to severe drought, gopher and grasshopper infestations. That the municipality will join other rural municipalities in providing awareness of the situation through SARM. That a letter be drafted to SARM and posted in support of SARM's public awareness campaign.
  - m. That Council Member (s) \_\_\_\_\_ and \_\_\_\_\_ attend the SARM convention in Regina on November 8-9, 2023.
  - n. That the Rural Municipality of Montrose 315 declare September 18 – 24, 2023 as Rail Safety Week.

- o. That the Donavon Community Club obtains permission for a Special Liquor Permit to hold weekly fundraising events on:
  - i. August 9, 2023
  - ii. August 16, 2023
  - iii. August 23, 2023
  - iv. August 30, 2023
  - v. September 6, 2023
  - vi. September 13, 2023
  - vii. September 20, 2023
  - viii. September 27, 2023
  - ix. October 4, 2023
  - x. October 11, 2023
- p. That the Rural Municipality of Montrose 315 enter into an Agreement with the Rural Municipality of Fertile Valley No. 285 for the Joint Use of the Ardath Well and enter into a cost-share agreement thereof.
- q. That the Reports be approved and filed.
- r. That the Payroll in the amount of \$62,375.24 for July 2023 be accepted as presented.
- s. That the Financial Report for July 2023 be accepted and form part of the minutes.
- t. That the Payables for June 2023 in the amount of \$227,665.02 be approved and paid.
- u. That the Correspondence be accepted and filed.

8. Reports:

- a. Reeve Report – Attached.
- b. Administrator Report - Attached.
- c. Superintendent / Foreman Report - Attached.
- d. Fire Department – Attached.
- e. Transfer Station Report – None

9. Financial Report:

- a. That the following be accepted as presented and filed with the Minutes for this meeting:
  - i. Accounts Payable cheque and/or debit payment.
  - ii. Bank Reconciliation and Financial Reports

10. Correspondence:

- |   |                                 |
|---|---------------------------------|
| a. Letter from SK Association of Watersheds re: | Climate Change                  |
| b. Email from SARM re:                          | Plant Health Network Newsletter |
| c. Email from Reeve to Ratepayer re:            | Drought                         |
| d. Email from Administrator to various re:      | Irrigation                      |
| e. Registered Letters to Various re:            | Road Maintenance Agreements     |
| f. Letter from SMS Equipment re:                | Equipment Rentals               |

11. In Camera Session: (Session Start Time: \_\_\_\_\_ )

- a. In camera session topics:
  - i. Council and Employee times
  - ii. Public Works Policies
  - iii. HR Refusal of Work Policy
  - iv. Employee Attendance during Council Meetings

Session Completion Time: \_\_\_\_\_

12. Adjournment:

- a. That the next Regular Council Meeting be held on the 14<sup>th</sup> day of September 2023 at 8:00am.
- b. That this meeting be adjourned at: this 17<sup>th</sup> Day of August, 2023.